

Notice of Meeting



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Personnel Committee

Monday 26th February 2024 at 6.30 pm
in Council Chamber, Council Offices
Market Street Newbury

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/personnelcommitteelive>.

Date of despatch of Agenda: Wednesday 14 February 2023

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 01635 519052, e-mail: sadie.owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

To: Councillors Biyi Oloko (Vice-Chairman), Antony Amirtharaj, Jeff Brooks, Vicky Poole and Matt Shakespeare

Substitutes: Councillors Martin Colston, Denise Gaines, Ross Mackinnon and Howard Woollaston

Agenda

Part I

Page No.

- 1. Election of the Chairman**
To elect a Chairman of the Personnel Committee for the remainder of the 2023/2024 Municipal Year.
- 2. Apologies for Absence** 5 - 6
To receive apologies for inability to attend the meeting (if any).
- 3. Minutes** 7 - 8
To approve as a correct record the Minutes of the meeting of the Committee held on 11 September 2023.
- 4. Declarations of Interest** 9 - 10
To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).
- 5. Update on HR Activity Q1 and Q2 - 2023/2024** 11 - 24
Purpose: the report is an information only report for the purposes of updating on HR activity for Q1 and Q2 of 2023/2024 for Personnel Committee, Corporate Board and Operations Board.
- 6. Statutory Pay Policy (C4491)** 25 - 44
Purpose: the Council is required, in accordance with section 38 of the Localism Act 2011, to publish an annual pay policy statement. This report seeks to secure compliance with that duty, by seeking approval of the Statutory Pay Policy Statement for publication.

Sarah Clarke
Service Director (Strategy & Governance)

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.